

## **Camp Quest NorthWest meeting minutes**

**Round Table Pizza (15730 1st Ave S, Burien, WA)**

**Thursday, May 3, 2018, 6:30pm**

Board Members in attendance:

President – Chuck Wolber

Vice President – Michael Warbington

Treasurer – Kathy Amadio

Secretary – Jami Gramore

Members at Large – Phil Cole, Bridget Lombardo, Libbie Grant (via tele-conference), Paul Mopps

Others in attendance: Sharon Zolnowsky, Colby Klingele

### **Meeting Minutes:**

**Start time:** 7:01 pm

**Consent Agenda** for 4/5/2018 meeting was approved without objections.

### **Contact with Minors Policy**

\* Phil read the policy aloud to the Board.

\* The Board discussed the policy and made adjustments.

#### Vote:

\* Phil made a motion to adopt the contact with minors policy as written. Libbie seconded. The motion passed unanimously.

### **Staffing Committee Report**

\* Meg sent the report via email:

\* We have staff.

\* We have 3 people training to become archery certified this weekend, and have approved (but still need to send out and notify recipients of) the grants for applications received. This is on my to do list for this weekend.

\* To do this month: conduct rest of background checks for returning staff and finish all of the interviews for applications currently in progress. Send out reminder email for all staff to finish/start EOT and get hyped for camp.

\* For June staff, can someone let me know if there's any information we would like to have sent to them at the 1-month-prior-to-camp mark? Packing lists, etc?

\* Because we have too many staff members for June session, Michael and Meg have asked a couple volunteers who were signed up for both sessions to only attend August session.

### **Camp Insurance**

\* Phil reviewed the details of our insurance policy.

\* Phil renewed the insurance at the meeting.

## **Registration Committee**

\* June: 20 (8 female, 12 male). Final payment deadline was May 1. Have a few families who are applying for financial aid.

\* August: One camper has dropped out, so Kathy is trying to fill the spot from the waitlist. Final payment deadline is July 2.

## **Treasurer's Report**

\* We have money. Contact Kathy for details.

\* Kathy will be meeting with the CPA to do our taxes. Due May 15.

## **Programming Committee**

\* Had to cancel last night's meeting, so it's rescheduled for May 9.

\* Working on giving June a unique, memorable feel.

\* Kathy requested for Michael to give her the camper information packet a month ahead of camp.

## **Grants Committee**

\* Four camperships to review.

## **Other Business**

\* Michael asked for cabin suggestions for June, since we don't have that many campers. The Board gave input.

\* Mixed Gender Cabins. Michael pointed out that we don't have an even split of males and females and ages for the mixed gender cabins. The Board discussed options for arranging cabins.

\* Bridget gave a talk at Sunday Assembly Olympia. She found out that they have a fund for sending kids to camp. If families don't take advantage of the fund, they'll donate the money to CQNW.

## **Important Dates:**

First Camp Session: June 17 - 23, 2018 (staff: June 16 - 24, 2018)

Second Camp Session: August 12 - 18, 2018 (staff: August 11 - 19, 2018)

## **Next Board Meeting:**

**June 7, 2018 at 6:30pm**

**Location: Round Table Pizza (15730 1st Ave S, Burien, WA)**

**End time: 8:13 pm**