

Camp Quest NorthWest meeting minutes

Round Table Pizza (15730 1st Ave S, Burien, WA)

Thursday, November 16, 2017, 6:30pm

Board Members in attendance:

President – Chuck Wolber

Vice President – Michael Warbington

Treasurer – Kathy Amadio

Secretary – Jami Gramore

Members at Large – Bridget Lombardo, Meg Colburn, Paul Mopps

Others in attendance: Sharon Zolnowsky, Ben

Action Items:

* Everyone: Submit any requests for additions/modifications to the Active forms.

* Chuck: give Meg access to website and Facebook accounts.

* Meg: Look into getting a Philanthro account for CQNW.

Meeting Minutes:

Start time: 7:00pm

Consent Agenda for 10/18/2017 meeting was approved without objections.

Agenda:

- Consent Agenda
- Affirm Volunteer Status Policy
- National Board Election Ballot
- Committee Calendar Submissions
- Budget Discussion
- Board Elections
- Migrating forms into Active

CQNW Board Elections:

Vote: Re-elect Paul Mopps and Phil Cole to the Board. Passed unanimously.

National Board Election Ballot:

* 9 positions open. Bridget read off the candidates and the Board discussed them.

Vote: Bridget made a motion to accept all 9 candidates to the National Board. Chuck seconded. The motion passed unanimously.

Volunteer Status Policy:

* Mike explained the policy to the members present at the meeting. The Board had developed the policy and discussed it prior to the meeting.

Recording Online Vote: Michael made a motion to accept the drafted Volunteer Status Policy, which can be found in the CQNW Drive. Bridget seconded. The motion passed.

Committee Calendar Submissions:

- * Meg reviewed the Staffing Committee calendar.
- * Submit what questions you want asked on registration forms so we can get them into Active on time.
- * Chuck will give Meg access to website and Facebook accounts.
- * Meg put out a request for help with staff interviews.
- * Grants Committee. Chuck read out the calendar items. Kathy suggested that the Staffing Committee have control of the staffing portion of the Grants Committee. The Board discussed how the Grants Committee operates, and Chuck typed up feedback.
- * Programming Committee. Chuck read the calendar items sent by Libbie. Chuck replied with the discussed calendar change.
- * Planning retreat: No dinner Friday night, just snacks. CPR training on Sunday – will need to provide lunch. Attendance cap at 30.
- * Registrar. Kathy will make the post-session report available. She reviewed her calendar dates. Caps: 45 June, 65 August. Camper registration will open January 6, 2018 at 12:01am.

Budget:

- * Chuck reviewed changes to the budget, and the Board discussed what tuition would need to be to stay out of the red, be able to grow. If it's \$650 tuition – we'd need to fundraise \$5,000 to break even. \$700 tuition, will be in the black without fundraising. Actual cost of camp: \$698
- * Talked about different tuition and fundraising models, included Phil's (submitted via email).
- * Fundraising will be necessary. Try to step it up this year, make it year round. Need a person to lead it.
- * Need a pamphlet for recruiting staff.

Vote: Chuck made motion to accept the proposed budget, with a \$700 camper tuition. Paul seconded the motion. Chuck, Kathy, Jami, Paul, Bridget, and Meg voted in favor. Mike abstained. The motion passed.

- * The Board agrees that we need to continue talking about budgeting and fundraising.

Important Dates:

Camper Registration Opens: January 6, 2018 at 12:01am

Planning Retreat: March 23 - 25, 2018

First Camp Session: June 17 - 23, 2018 (staff: June 16 - 24, 2018)

Second Camp Session: August 12 - 18, 2018 (staff: August 11 - 19, 2018)

Next Board Meeting:

December 13, 2017 at 6:30pm

Location: Round Table Pizza (15730 1st Ave S, Burien, WA)

End time: 9:00 pm