

Camp Quest NorthWest meeting minutes

Round Table Pizza (15730 1st Ave S, Burien, WA)

Wednesday, March 22, 2017, 6:30pm

Board Members in attendance:

President – Chuck Wolber

Vice President – Michael Warbington

Secretary – Jami Gramore

Members at Large – Bridget Lombardo, Phil Cole, Meg Colburn, Libbie Grant (via tele-conference)

Others in attendance: Dan Lombardo, Sharon Zolnowsky, Colby, Ben

Action Items:

- * Chuck: Give receipts to Kathy.
- * Chuck: Write policy about prescription medication.
- * Everyone: Recruit staff for June session.
- * Everyone: RSVP for the planning retreat by end of 3/22.

Meeting Minutes:

Start time: 7:04pm

Consent Agenda for 03/22/2017 meeting was approved without objections.

Grants Committee:

- * Still have travel funds available.
- * Reach out to previous staff? If there's anyone in particular we'd like to see come back, contact Phil.

Staffing Committee:

- * Chuck gave an update about the staffing committee meetings.
- * For June, we still need more male and female staff.
- * We went over interviews that still need to happen.

Planning Retreat:

- * Budget: Costs \$650 for the rental. \$1,500 total
- * Bring space heaters in case it's cold.
- * 3/22 is the absolute last night to RSVP for the retreat, otherwise you don't get food.

Programming Committee:

- * Libbie is prepared and feels solid about the retreat. She'll coordinate with Sharon about supplies.

Policy about Prescription Drugs, Including Medical Marijuana:

- * Cannot be in the presence of children if your mind is altered.
- * Camp director (or someone in senior leadership) needs to be informed. Handle it on a case-by-case basis. Rule of thumb: Would you be able to operate a motor vehicle under the influence? Does it leave any detectable trace?
- * Need some sort of official documentation from a doctor about medical marijuana.
- * Chuck will write up a policy to put in staff manual.

Use of CQNW Materials for Non-CQ Purposes:

- * Should get approval from at least one non-self Board member, and let the Quartermaster know. Sign in, sign out, agree to replace if lost or broken.
- * Materials cannot be used to make a profit.
- * Has to be something reusable, or something we don't want anymore (like cornstarch).

Camp Kirby Changes:

- * \$200 per kayak deposit. We'd have to document all the boats, but right now there's no inventory system. We need a lot more information about the logistics.
 - * Alternative: CQNW could buy our own kayaks, and foster them between camp sessions.
- * Archery: Can bring our own equipment.
- * Must use Kirby staff for climbing wall.

Important Dates:

Planning Retreat: March 31 – April 2, 2017

First Camp Session: Jun 18-24, 2017 (Staff: Jun 17-25)

Second Camp Session: Aug 13-19, 2017 (Staff: Aug 12-20)

Next Board Meetings:

April 19, 2017 at 6:30pm

May 17, 2017 at 6:30pm

June 7, 2017 at 6:30pm

Location: Round Table Pizza (15730 1st Ave S, Burien, WA)

End time: 9:03 pm