

## Camp Quest NorthWest meeting minutes

Round Table Pizza (15730 1st Ave S, Burien, WA)

Tuesday, January 17, 2017, 6:30pm

Board Members in attendance:

President – Chuck Wolber

Vice President – Michael Warbington

Treasurer – Kathy Amadio

Secretary – Jami Gramore

Members at Large – Bridget Lombardo, Phil Cole, Paul Mopps, Meg Colburn, Libbie Grant

Others in attendance: Dan Lombardo, Becky Friedman, Pancakes, Sharon Zolnowsky

### Action Items:

\* Mike and Libbie: Create retreat application RSVP.

\* Everyone: Recruit staff members.

### Meeting Minutes:

**Start time:** 7:00pm

**Consent Agenda** for 12/20/16 meeting was approved without objections.

### Review of Action Items from Previous Meeting:

\* Phil, provide verbiage to Kathy for the financial aid page for registration. **[Done.]**

\* Mike wants to go over Programming Committee items with Libbie. **[Done.]**

\* Mike to send previous year's planning retreat agenda to Libbie so she can review it. Add questions about mixed-gender cabins on camper and staff application forms. **[Done.]**

\* Chuck to contact Camp Kirby to reserve the space for Planning Retreat. Prefer March 25/26. March 18/19 or April 1 and 2 would also be do-able. **[Done.]**

\* Chuck to update web site to detail new refund policies. **[Not done.]**

\* Phil and Libbie to post on the parents' list to solicit volunteers mention Grants Committee and Programming Committee

\* Chuck – write blog post outlining parent volunteers at camp **[Becky suggests to update: if you have a close personal tie with the camper. Meg: can review why the volunteer wants to volunteer, what's the connection to camper.]**

\* Kathy – add on the registration for an additional T-Shirt for \$16 **[Done.]**

\* Mike - add to website advertising for the Tuition/extra shirt combo for \$666? **[Done.]**

\* Kathy – Treasurer report on year end **[Done.]**

### Grants Committee Report:

\* Committee Chair: Phil Cole

\* Virtual meeting on Dec. 11 where they went over all the requests for financial aid. Phil reviewed the allocations so far with the Board. There's still money left for camperships.

\* Most of camperships went to the campers for the June session.

\* How does fast registration on the first day affect the number of financial aid applications? Possible solution: open up application for financial aid a few weeks before registration.

\* Next agenda item for Grants and Staffing Committees: Discuss travel funds for volunteers. Discuss during the staffing teleconference meeting, January 19.

### **Recruiting Event at Tri-City Freethinkers Group:**

\* Several CQNW volunteers went to the group to recruit volunteers. Good experience, lots of interest, including a female nurse.

### **January Registration Update:**

\* Kathy Amadio

#### **Highlights**

- Both sessions are full and have a waitlist.
  - August started on Jan 2nd
  - June started on Jan 10th
- June is over registration cap by 1 to accommodate sibling registration.

#### **Outstanding Issue/Question**

- Question for Grade level was unable to be updated due to issue with ACTIVE. Verbiage indicated to enter age as of 2016-2017 school year. Some people entered that way. Others corrected to upcoming school year, leaving question unreliable. Need to determine if I need to contact parents to get accurate information based on usage for other programs.
  - Mike: “Grade level comes in handy when determining whether to round a camper up or down to be with their peers. Ultimately though I don’t think that it's essential to have perfect information here though. Perhaps a lesson learned for next year, but likely not worth the trouble of contacting each individual parent to verify at this point.”
  - Kathy may poll them to figure them out.

### **Registration By the Numbers**

<b>June Session Summary</b>	
# of Registrations	51
Female	23 (43%)
Male	28 (55%)
# of Returning Campers	26 (51%)
# of LT Age Campers	9 (3F / 6M)
# Prefer or OK w/Mixed Gender	13
# Do Not want Sex/Health Education	7
Waitlist	1

<b>August Session Summary</b>	
# of Registrations	70
Female	39 (56%)
Male	31 (44%)

# of Returning Campers	53 (76%)
# of LT Age Campers	20 (13F / 7M)
# Prefer or OK w/Mixed Gender	42
# Do Not want Sex/Health Education	4
Waitlist	13

### **Staffing Committee Report:**

\* Lots of staff have applied, but we still need more, especially considering the attrition rate.

### **Programming Committee Report:**

\* Camp Quest Files (X-files theme). Mike read the description of the theme, and the Board is happy with how it's developing.

\* Mike is creating the design for the t-shirts and badges.

\* Volunteers encouraged to attend the Planning Retreat, March 31 – April 2.

\* Phil: Make sure it's clear who should and should not come to the retreat. Clearly communicate the objectives. Remind everybody that it's a *working* retreat, not a vacation.

\* Email blast to former staff, parents, everybody on our radar.

\* Mike and Libbie: Create retreat application RSVP.

### **Important Dates:**

**Planning Retreat:** March 31 – April 2, 2017

**First Camp Session:** Jun 18-24, 2017 (Staff: Jun 17-25)

**Second Camp Session:** Aug 13-19, 2017 (Staff: Aug 12-20)

### **Next Board Meeting:**

**February 22, 2017 at 6:30pm**

**Location: Round Table Pizza (15730 1st Ave S, Burien, WA)**

**End time: 8:37 pm**