

Camp Quest NorthWest meeting minutes

Round Table Pizza (15730 1st Ave S, Burien, WA)

Tuesday, August 2, 2016, 6:30pm

Board Members in attendance:

President – Chuck Wolber

CFO – Michael Warbington

Secretary – Jami Blackann

Members at Large – Bridget Lombardo, Phil Cole, Lou Amadio

Others in attendance: Meg Colburn, Brian Demong, Sharon Zolnowski, Dan Lombardo

Meeting Minutes:

Start time: 7:00pm

* Chuck moved to accept the July minutes without a public reading. Lou seconded. The Board accepted the minutes unanimously.

Staffing and Registration Update:

* 30-Jul : Camper Information Packets sent out.

* LT Waiver: 1 family still has to complete waiver. Another reminder sent today.

* P/U Authorization form: 7 families still need to complete. Another reminder sent today.

* Two remaining staff interviews left.

* All of the background checks have been sent out.

* Lou asked if there were any requests/input for the registration binders, medical binders, and cabin binders.

* Went over sign in / sign out procedures.

* Lou asked Michael if there are any updates to cabin assignments. Kathy uses that for the cabin binders.

* Review on camp radio silence: Personal use of electronic devices is okay, as long as it's not camp related, and as long as electronic use is out of sight of campers. We cannot satisfy social media requests about campers.

Upcoming/In Progress Registration tasks:

* Continue to contact parents for LT Waiver & P/U Authorization

* Print Registration Binder, Medical Binder, and Cabin Folders (ETA: early next week)

* Reminders to families regarding pick-up procedure before pick-up [August 18th]

Treasurer Update:

* Reminder to keep receipts, legibly print name on it, and submit to Kathy for reimbursement. For expenses during camp, Kathy will send an envelope for them to be collected in at camp and then the envelope can go home with Lou. Otherwise, scan and email to treasurer alias.

Transportation of Materials to Camp:

* We will be using a U-Haul. Phil will drive it.

Programming Update:

* Michael put together a rough draft of the camp guidebook, which he passed around to the Board for feedback. This year, he also had time to draw a scaled map of the campground.

* Adjusted time for morning staff meeting.

* Evening stay back: 1 female stay back, 2 male stay backs.

* Chuck will provide 2x4s for the plant-pressing activity.

* CQNW should buy sun block and bug spray with camp funds.

* Discussed which kind of radios to buy.

* Michael went over House Points. How do we communicate the points throughout camp? Notes page on guidebook? One staff person collects all the tallies from leaders.

Quilt Fundraiser:

* CQNW will be auctioning Sharon's quilts to parents during camp. Show them the quilts on the first day, take pictures and post them on social media. Updates to bidding throughout the week.

Camp Dates:

August 14 – 20, 2016

First Aid and EOT Training:

August 6, 2016 at 11:00am

Location: Contact Phil.

End time: 8:37 pm