

## **Camp Quest NorthWest meeting minutes**

**Round Table Pizza (15730 1st Ave S, Burien, WA)**

**Tuesday, June 21, 2016, 6:30pm**

Board Members in attendance:

President – Chuck Wolber

CFO – Michael Warbington

Secretary – Jami Blackann

Members at Large – Paul Mopps, Bridget Lombardo, Phil Cole, Natalie Bornfleth, Lou Amadio

Others in attendance: Meg Colburn, Dan Lombardo, Pancakes, Sharon Zolnowski

### **Action Items:**

- \* Permanent Site Search Committee: Continue research and fundraising proposals.
- \* Chuck: Make sure Brian is communicating with Jason about the t-shirt.
- \* Chuck: Inform Camp Kirby about CQNW purchasing insurance and ask about how the Kirby staff are insured.
- \* Chuck: Submit a background check for Kathy and Lou.
- \* Bridget: Write a blog post while attending the CQ National tent in DC.
- \* Meg: Choose a date, time, and location for the First Aid class.
- \* Brian: Work on t-shirt and badge designs.
- \* Phil: Get the wording of the insurance policy so we can review it (i.e., what are the exclusions?).
- \* Michael: Work on camper letter.

### **Meeting Minutes:**

**Start time:** 7:12pm

\* Phil moved to accept the May minutes without a public reading. Paul seconded. The Board accepted the minutes unanimously.

### **Registration Committee:**

\* Final payment deadline is June 30. Payment reminders were sent at the beginning of June and last week. We had about 15 that weren't fully paid at time of last mailing.

\* Kathy set up automatic payments to occur on June 24 through Active. She will check after and resend a reminder on the 25th to remaining families.

\* Kathy would like to send camper packets by Aug 1 so families have two weeks if they need to buy anything.

\* Michael requests: Send a physical letter to the campers – Harry Potter Owl Letter. Michael will work on the content. Send it before the packet – just let the parents know it's coming.

### **Programming Committee:**

- \* Programs from the retreat are pretty well developed – just need final touches. Michael still needs to reach out to people for program leaders.
- \* Suggestions for programs for staff: Egg drop, egg launch, quiddich, archery, rock wall, kayaking, coordinated card games.
- \* One of the all camp activities will be a building activity. Build something that can float an egg, then modify it for dropping, launching, and dropping a brick on it.
- \* Michael will hold a programming meeting this Thursday via Google Hangout.
- \* Sharon will be the program director.

### **Staffing Committee:**

- \* Assistant medic withdrew, so we need to find a replacement. Preferably female, with certifications.
- \* So far we have enough female cabin counselors registered. Need more male counselors.
- \* The Board discussed strategies for finding more staff.

### **Grants Committee:**

- \* We gave away all allotted money for camperships. Still have some travel grant money left.
- \* Working on policy for emergency staff financial aid.
- \* Phil still requests \$1,000 for insurance. This can wait until right before camp.

### **Nomination for Treasurer:**

- \* Chuck nominated Kathy Amadio to the CQNW Treasurer position.

### **Permanent Site Search Committee:**

- \* The committee's been doing a lot of research. Most affordable places are north and east. Looking at \$150,000 to \$200,000 for the land. We need to talk about funding before we can continue the research.
- \* The Board discussed desired features and options for initial structures.

### **Short Term Site Search for 2017:**

- \* Chuck talked to Camp Waskowitz. Definite possibility that might work for several years.

### **Camp Dates:**

August 14 – 20, 2016

### **Next 2 Board Meetings:**

July 19, 2016 at 6:30pm

August 2, 2016 at 6:30pm

Location: Round Table Pizza (15730 1st Ave S, Burien, WA)

**End time:** 9:00 pm