

## **Camp Quest NorthWest meeting minutes**

**Round Table Pizza (15730 1st Ave S, Burien, WA)**

**Sunday, December 13, 2015, 11:00am**

Board Members in attendance:

President – Chuck Wolber

Treasurer – Michael Warbington

Members at Large –Phil Cole, Paul Mopps, Bridget Lombardo. Lou Amadio attended by teleconference.

Others in attendance: Meg Colburn, Sharon Zolnowsky, Dan Lombardo, Kenny “Pancakes” Eads

### **Action Items:**

\* Chuck: Contact Camp Kirby about scheduling our 2016 planning retreat.

\* Long-Term Site Search Committee: Research buying property for camp, hooking up utilities, etc. Put together a proposal for the Board.

\* Lou: Put together proposal for implementing Agile programming. Create a walkthrough.

\* Phil: Finish compiling Licensing Agreement feedback and forward feedback to the board and directly to Chuck.

\* Chuck: Will compile feedback about the licensing agreement and forward to national.

\* Chuck: Research ACA vaccination standards. Communicate to staffing and registration committees. Chuck will also compose a blog post.

\* Lou: Finalize and publicize application.

\* Mike: Put out a call to join the Programming Committee.

### **Meeting Minutes:**

**Start time:** 11:45am

\* Chuck moves to accept the previous minutes, Paul seconds, the motion carries.

### **National Licensing Agreement:**

\* Phil has a number of pieces of feedback about the licensing agreement, which he will forward to the board.

\* Phil also raised an objection regarding the wording of the electronics policy. He will propose a change to the wording of the policy.

\* Chuck discussed his objection to the identification of Cards Against Humanity as a prohibited material for campers.

\* Chuck raises the issue that Section 3.3 would cause us to violate WA State law.

### **Camp Session Dates:**

\* Mike expressed his opinion that adding a second consecutive week would put a strain on the organization.

- \* Bridget mentioned that parent feedback was generally positive towards adding a second week.
- \* Phil discussed ideas about increasing capacity at a one week camp session. Options included moving one counselor per cabin to the middle room to open up additional space, or utilizing tee-pees. It was suggested to use the tee-pees for one night to gauge their viability for next year.
- \* Lou suggested the possibility of limiting counselors to one per cabin to open up bunks.
- \* Mike moves that we host a single camp session from the week of August 13-21, advertising a capacity of 70 campers with the possibility of expanding to 75-80. The motion carried unanimously by the 6 board members in attendance.

### **Vaccination Requirement:**

- \* General consensus to require attestation from parents that their children have the required vaccinations.
- \* A concern was raised and agreed upon that we don't want to be creating our own standards but rather refer to the most appropriate standard, whether that be American Camp Association, Washington public schools, CDC, etc.
- \* Phil suggested that we require attestation that campers have had the immunizations required by WA state public schools, and that in the future we may require proof of adherence to a more strict standard.
- \* Mike moves to appoint Chuck to the chair position of the new Vaccination Committee, with the understanding that the board recommends in favor of requiring the appropriate level of vaccinations for both campers and staff. Chuck will research the topic to determine the correct standard to refer to and communicate that to the staffing and registration committees for them to determine the appropriate implementation. The board recommends that an attestation is acceptable rather than requiring proof. The motion passed unanimously.

### **Staffing Committee:**

- \* Phil will bring some suggestions to Lou's attention regarding the staff application.
- \* Lou will post the link to the staff application once it is finalized.
- \* Phil and Meg will be added to the staffing committee.

### **Programming Committee:**

- \* Mike will request that volunteers bring activity ideas to the planning retreat.
- \* Mike will put out a call to join the programming committee to the staff and parent facebook groups.

### **Upcoming Important Dates:**

- \* December 1, 2015: Staff applications open for 2016 season.
- \* January 1, 2016: Camper registration opens.
- \* February 19-21: National Summit in Charlotte.
- \* March 18-20: CQNW Planning Retreat.

### **Next Board Meeting:**

**Wednesday, January 20, 2015 at 6:30pm**

**Location: Round Table Pizza (15730 1st Ave S, Burien, WA)**

**End time: 2:00 PM**