

CampQuest NW Board Meeting Meeting Minutes

Oregon 4-H Center (CQNW Planning Retreat)

Salem, OR

March 22, 2013 -10:45

Members in Attendance: Chuck Wolber, Brennon Church, Becky Friedman, Mike Warbington, Natalie Koonce, Bridget Lombardo

Others in attendance: Sharon Zolnowsky, Kayla Ritchie, Chauni Porter, Brian Demong, Chase Keffeler, Paul Mopps

Action items:

Becky - create and send to Kathy LT supplemental form

Kathy - contact all waitlisted campers to encourage to enroll for Oregon

Chuck - will attend CPR cert training class in May so others counselor can get CPR training

Becky - emailed reminders for retreat - done

Chase - draft notes for improvement for next years Darwin Day

Becky - post meeting minutes from March 11 meeting

Mike - follow up with applicant for archery interests

Brennon - look into upgrading storage unit

Financial report - nothing to report

Registration report - as of March 19 - WA enrollment 70 (35m, 35f)
OR enrollment 19

Staffing report - OR staff is full if 32 campers (2:1 ratio) possible waitlisting staff for those interested that have not registered for OR. 2 staff registrants waiting on background checks. Mike and Brennon will talk regarding waitlisted staff for OR. Paul is medic for both camps, Caitlyn might be able to get her nursing cert to be able to assist at OR. Becky, in her role as female cabin lead, might be able to step in with medical needs in OR. Savannah is working on her RN and is interested in both assisting with medic and also cabin counselor, concerns would be stretching her too thin, so she will need to choose one, or possible have a float staff position while not needed as medic assistant. In WA, if female medic assist is unavailable, we might be able to have medic roles filled with various female cabin staff.

Also need certified archery instructor for both camps. Kayla might be able to help with archery in OR, however time constraints will probably prevent that.

Becky's concern that we don't have a backup rock wall person, Chuck clarified

that Kai will be in attendance, and can be backup.

Kayla had a question about what a program director does during camp and how her role is likely to change. She will coordinate with Becky.

Caitlyn Ray had a meeting with Mike and clarified that she is a full counselor, with full cabin counsellor responsibilities, but no program responsibilities.

Staff training - Mary is helping set up the expert online training. 2 hours will be mandatory for next year. Trying to breakdown staff manual to tech book and guide book. Guide book should be simple, something staff can carry with them all day. Suggestions for what to include in each one should go to Mike. Day before camp training needs to be finalized. Also need to figure out CPR training. Practice an emergency procedures.

Programming committee - chair will be communicating with committee and Mike and Kayla to go over the details.

Social - nothing to report

Art design - T-shirt design using greek letters as pod names.

Quartermaster- estimate on moving up storage units.

Ideas to purchase skulls, cost is \$2000, to rent is \$50 from Burke. Discussion of this will be tabled until next meeting.

Paul Wiren from Camp Quest West emailed Brennon about beta testing an app: Teachings Socratic method using a game with our campers. Do not want to use at camp, but possibly direct it via Facebook. Staff would like to see it first, and barring anything incendiary, can possibly promote it after camp.

Logistics: OR 32 kids require two cabins for each gender. We should consider nearness to bathrooms and programming. Lit paths to bathrooms and after dark activities. Staff cabins, each staff can have their own rooms/bathrooms in cottages, or having their own room in cascara. Becky reminded a little bit of co-bunking and regular staff meetings. Amphitheater will be primary fire pit. Checkin logistics. Cabins are far away. Don't use the parking lot in the front. Drive to the nurses hut, checkin at the hall. kids go out the back way, separating them from the parents. All kids possibly wait until all campers are there, and there are waiting activities. Revising packing list to include guidelines as to what to bring stuff in to accommodate terrain.

Next meeting Saturday April 11 at 11am.