

Camp Quest NorthWest meeting minutes

Round Table Pizza (15730 1st Ave S, Burien, WA)

Tuesday, July 2, 2013, 6:30pm sharp

Board Members in attendance:

President – Chuck Wolber

Vice President – Brennon Church

Secretary – Jami Blackann

Treasurer – Jerry Schiffelbein

Members at Large – Becky Friedman, Brian Demong, Lou Amadio

Others in Attendance: Mike Keiser

Action Items:

Chuck: Compile list of t-shirt orders, including non-camp orders and extras.

Chuck, Becky, Lou: Take inventory at storage.

Brian: Finalize t-shirt and badge designs.

Brennon: Put together pods.

Brennon: Start investigation on second site for camp.

Meeting Minutes:

Start time: 7:00 p.m.

* The meeting minutes from the June board meeting were accepted unanimously.

Financial Report:

* Total Contributions: \$63,244.08

* Expenses so far: \$30,902.48

* Balance: \$32,341.60

T-Shirt Update:

* Brian displayed his design options for the front and back of the t-shirt. The board reviewed the designs.

* Consensus: Everyone likes the Architeuthis design for the back, and the modified CQ infinite symbol for the front.

* Also, the Architeuthis design is perfect for circular buttons and stickers.

* Jami recommends that we mark all the ordered t-shirts ahead of camp to make sure everyone gets their t-shirt in the right size, remembering people who won't be at camp. We had a problem last year in which preordered t-shirts were sold to other people.

* Chuck is handling the management of the t-shirt order. We plan to submit the order within a week.

Name Badges Update:

* Brian will continue working on badges. The board trusts his discretion for the design and size.

* The name badges will need to be waterproof/laminated.

Staff Update:

* Lou reviewed the ongoing applicant process with the board. We discussed recent applicants.

Registration Update from Kathy:

Payments

* We had a very good push to get our campers paid up by the 30-Jun deadline. As of today, we have 7 campers who have outstanding balances. She notes that 2 have not paid anything, responded, or filled out any camper clearance forms. The board agrees that Kathy should call the two delinquents, and if they do not respond, we will open it up to the waiting list.

Camper Clearance Forms

* We are not as far along with the camper clearance forms. We still have 12 forms that are outstanding. Kathy will continue to contact them.

Outstanding

* Kathy still needs to follow up regarding the post-drop off parent meet-up. This is at the top of her list of things to do.

* Starting to plan how to run check-in and updates to the registration binder. She got some good feedback from Shannon that she will incorporate.

* Kathy asks if we've pulled the t-shirt counts and sizes. She has the xls info ready to go.

Activity Update:

* Becky is having difficulty harnessing the enthusiasm of counselors to send in their procedures and materials.

* When Chuck contacted the counselors, they expressed some confusion about what to do. Chuck told them to discuss it with Becky.

* List of activities is available on the shared documents.

* Becky has confirmed Jim Corbett for the campfire singing.

Post Camp:

* Kids will be picked up between 10 am and noon.

* After-camp plan: debrief over lunch, clean up, have dinner, then party.

Miscellaneous:

* We need to purchase and borrow an overhead projector for camp. Good quality.

* July Fourth Freethinkers Picnic: How should CQNW represent at the event? We can set out brochures, perhaps make buttons.

* We need skit topics. Pick a noun, verb, and adjective from a hat. Story cubes. Specific theme (news casting) and related stories. Story Cube Phrases: disaster, sleeping bag, potato, dancing, "That didn't occur to me."

* Bucket of prizes. Suggestions: items from Oriental Trading Company.

* Carpet pad castoffs for seating.

* We still need to put together a pod list. Use symbols from Architeuthis t-shirt design.

* Use symbols from design to designate different staff roles, as well.

* Inventory at storage: Friday.

* Invite staff members to next board meeting.

* At the next board meeting: Run through the each part of the camp. Go over our list of materials. Go through a dry run. Review training materials.

Next Meeting: Wednesday, July 31, 2013
Round Table Pizza (15730 1st Ave S, Burien, WA)

End time: 9:45pm