

Camp Quest NorthWest Meeting Minutes

Teleconference Meeting – <https://us02web.zoom.us/j/4522050347>

Wednesday, April 17, 2024 @ 6:30pm

Board Members in attendance:

President – Michael Warbington

Vice President – Andrea Kunkle

Secretary – Jami Gramore

Members at Large – Kiah Penfield, Cece Crosby, Mary Christiansen, Colbs Klingele

Others in Attendance: Sparrow Sloglicha, Loki Lyle James Cockrill, Semra, Soup, Sam Mulvey, Carlee, Jesse, Becky Friedman, Sharon Zolnowsky, Meg Jackson

- Some of the attendees played a Jackbox game during social hour.

Meeting Minutes:

Start time: 7:12 pm

Approving 3/19/2024 meeting minutes:

- The Board approved the minutes from the previous Board meeting.

Policy and Safety Committees:

- Sparrow: Policy Committee met, reviewed, and approved some policies.
- We have about 27 policies left to review.
- Safety: Next meeting on April 23 at 6pm. Will continue the risk analysis at that meeting.

Registration Committee:

- July:
 - 30 campers registered, which is our current cap
 - 6 on waitlist
 - 7 of the 30 are LTs
- August:
 - 54 campers registered. 12 spots are left to fill.
 - 18 out of the 54 are LTs.
- Several families thought they had registered, but it wasn't finalized. Kiah's had to trouble shoot.
- Generally, encourage more LTs to attend July.
- The group revisited and discussed the possibilities of the Counselor-in-Training program.
 - Becky: We have leadership flexibility in the LT program. Can have as much or as little responsibility as you want.
 - Sam: Jump from LT to counselor is a significant one.
 - Kiah: I think that distinction is actually the point because if we are wanting them for assistance in staff, we don't want sani-sergeants only. LTs can fill that specific role.
 - Carlee: Offering the CIT option also allows us to filter based on skill level and dedication, not just "Oh yeah, I guess I can help." CIT might also give older LTs the motivation to share and encourage young LTs to get involved in the CIT programs.
 - CIT needs to be designed by LTs and former CITs.
 - Semra: You could do letters of recommendation for CIT to show the commitment from maybe a teacher or other source that can prove dedication.

- Not really time to implement a CIT program for July.
- Would be good to form a committee for this.

Grants Committee:

- Total of 14 applicants. Full amount requested so far is \$7,700.
- Through our own campership fund, we funded the first 12 requests at 80% of their requested amount. Which means we given out \$5,400 of financial aid.
- CQ National has given us the funds to meet the next two requests at 80% aid, which is \$460.
- We have a few private donors as well.
- In order to meet all of the funding requests at 100%, we'd need an extra \$1,730.
- Fundraising on social media and elsewhere: Create a specific campaign for donations for camperships.
- Online: Post a thermometer that fills up as donations come in.
- Should we do a raffle or auction?
 - Raffles are complicated. Needs to be done in person and notify police ahead of time.
 - Silent auctions don't have barriers. Auction would be easy and Outreach found a website that allows us to do it virtually. Made for nonprofits. Preferred over a raffle.
 - Diverse set of items would be important. Publicize them ahead of time.
- Sam: "Financial aid requests this year are \$1700 above our budget – your tax-deductible donation today to CQNW can help ensure finances aren't a barrier for any camper experiencing an amazing summer!"
- Have guidelines about campers registered for both sessions and requesting financial aid for both. Prioritize getting as many campers to 1 week of camp with the limited funds we have.

Staffing Committee:

- July: 14 staff
- August: 25 staff
- We currently have 3 new applicants who are getting set up with their first interviews.
- Online training: Andrea still needs to find out from Jenny. Probably the same as last year.
- In-person training works really well.
- Andrea: Kitkat has revised when we can come on campus to give Kirby staff more time to clean. After 4pm. Have everyone come to the park ahead of time. Something like 10am for new volunteers, and 1pm for everyone else.
- At July, we're going to have to do our own meals for half the week again. Becky will likely be able to be head chef again.
- No lifeguards on staff yet.
- Make sure all July staff have food-handler's license. Maybe some LTs as well if they'd like to help with meal prep. But priority is staff.

Programming Committee:

- Spring Retreat went well. Created a great list of programs. Mike has taken photos of everything and will upload before the next meeting.
- Lots of LT engagement with the theme and the planning.
- Everyone is feeling a lot better about how the theme will play out at camp. Inspired and encouraged.
- Next meeting: April 24

Treasurer's Report:

- Contact Meg V for specifics.
- Meg has updated the budget so far as spending, but has not incorporated Kiah's donations update from registration, grants, or put together how she can track donations earmarked for grants. Meg will create and send a PayPal link specifically for fundraising on that goal so the inflow is differentiated, at least.

Miscellaneous:

- Mike recently went to the National Retreat in Columbus, OH. New executive director Alyssa Fuller was there. She has a lot of experience in science education and fundraising. Wants to provide support to camps. Tips about fundraising. Talked about a lot of different things. Since covid, camps are feeling disconnected from the national org and each other. Effort going into rectifying that. Discord. Encourage collaboration. Encourage National Summit attendance. Do more to demonstrate its value to camps. Talked about goals. Informally decided and still in the works: Roll-back of National branding.
- Mike left the retreat feeling really good about where we're at as a chapter.
- May not have access to Zoom in the near future. Jitsi is a possibility. Try it out for a Program Committee meeting.

Important Upcoming Dates:

- Safety Meeting: April 23, 2024 @ 6pm
- Programming Committee: April 24, 2024 @ 7pm
- Policy Study Session: May 1, 2024 @ 7pm
- Programming Committee: May 7, 2024 @ 7pm
- Staffing Committee: May 8, 2024 @ 7pm
- July Session - June 30 to July 6, 2024 - Camp Waskowitz
- August Session - August 10 to 18, 2024 - Camp Kirby

Next Board Meeting:

May 15, 2024 at 6:30pm (for socializing), 7pm (official start time)

Location (...maybe. Stay tuned.): <https://us02web.zoom.us/j/4522050347>

End time: 9:09pm