

# Camp Quest NorthWest Meeting Minutes

Teleconference Meeting – <https://us02web.zoom.us/j/4522050347>

Tuesday, March 19, 2024 @ 6:30pm

Board Members in attendance:

President – Michael Warbington

Vice President – Andrea Kunkle

Treasurer – Meg Vimes

Secretary – Jami Gramore

Members at Large – Colbs Klingele, Kiah Penfield, Cece Crosby, Ben Frey, Mary Christiansen

Others in Attendance: Sparrow Sloglich, Jesse, Jade Boykin, Sam Mulvey, Becky Friedman

## Meeting Minutes:

Start time: 7:09 pm

### Approving 2/27/2024 meeting minutes:

- The Board approved the minutes from the previous Board meeting.

### Treasurer's Report:

- Meg V emailed the Balance and Budget Sheets to the Board. We have money.
- Pending Registrar's report, we probably cannot increase our current allotment of grants. Meg needs the current list of requests.
- Donations from Ultracamp: Meg needs to talk to Kiah to make sure it's clear.

### Policy and Safety Committees:

- Sparrow: We reviewed some policies and approved some. We will continue to do this.
- Safety Committee met on March 5. Working on risk assessment and analysis. March 26 is the next meeting.

### Registration Committee:

- July: 28 campers for July and ~3 on waitlist.
- August: 51 campers
- 14 LTs registered for the Planning Retreat, and 15 staff
- Folks have until March 25 to register for the Retreat. Info packet going out soon.

### Staffing Committee:

- Submit your food handlers' license documentation to Staffing if you haven't already. License is good for two years.

### Programming Committee:

- Committee has met a couple times since the last Board meeting.
- Discussed roles for the Retreat:
  - Kiah – program development
  - Mike – head chef
  - Gino – LT lead
- Have to figure out who our med person will be, since Mary cannot attend.

- Discussed some ideas for activities to do at the Retreat. Fun games to play, like Inhuman conditions (board game). Have counselor skits planned. A few activity demonstrations. Guidelines behind the micronation of dystopia. Went through the schedule and rearranged a few things.
- KitKat said we can stay later on Sunday if we want.
- To-do before the Retreat: Menu prep. Create a brief write-up of the theme, and include list of parameters, rules, and guidelines for what the theme is and is not.
- We've spent a lot of time as a committee discussing what is a dystopia. Is it a thing we're living in now, or is it a literary device? And if it's a literary device, then what does that mean? How do we implement it?
- Sharon: Inventory non-committee: weather was nice. Didn't progress last weekend. Plan to complete inventory this next weekend.
- Mike still needs to contact Wasko to confirm our arrival day and time. Looking at VRBOs as an option. Or staying somewhere in Tacoma?
- We would love to do a Lego theme at a future camp. Mike has been building infinite cubes and they're awesome.

### **Outreach Committee:**

- Jade has taken over social media.
- Jade suggests that everyone on the Board and active volunteers like and share Facebook posts to increase visibility. More activity means we get seen more.
- Becky suggestion: For multiple same-day posts, spread them out more throughout the day.
- Still need to figure out how to get into our Instagram account. Mike will keep working on it. Lost access to email or phone number linked to Instagram account <https://help.instagram.com/358911864194456>
- Wants to explore doing stories in reels. TikTik? Youtube videos?
- Jade has a lot of ideas for Outreach. Have a booth at various Prides, Juneteenth, Skagit Drag, etc. Standwood Pride booth costs \$25. Great ways to get our name out there.
- Another idea is to highlight camp volunteers. Different roles at camp and behind the scenes. Specialists.
  - Examples – Meet Sam the radio expert. Andrea the camp director. Soup the archery instructor.
- Request for Becky – Send the 2021 camp song compilation to Jade.
- Kiah – Announcements song
- \$500 in the budget for Outreach.
- Becky created a great brochure that we can print and start distributing.
- Becky was able to sell old radios at Ham Fest. Made a total of \$80 to give to camp. Will give it to Mike to put in the account.
- Kiah and Jami would like to help with booths, if schedules allow.
- Kiah: If anyone has any podcasts they listen to, that would be good for us to get word out on. Kiah can use her podcasting contacts. Kiah is working on one podcast guest slot right now to highlight CQNW but not sure that one will be able to drop.
- Send any videos to Jade.

### **Staffing Committee:**

- July: 14. August: 20
- There are 11 staff who are going to both sessions.
- Working on interviews and background checks.
- Reminder for everyone on the call to go register for staff if they haven't already.
- Talked about camper/staff ratios and when to change the cap for July. Need two more staff to raise the cap.
- Don't know what the staff training will look like this year. Still waiting to hear from National.
- Next meeting: April 10 @ 7pm

**Becky: “Happy Vernal Equinox!**

### **Grants Committee:**

- Grants Committee is going through the list and will notify the Treasurer and Registration about Grants.
- Ben’s suggestion for Outreach: Put together a fundraiser for grants we don’t have the funding for, since we’re basing it off a percentage of registration tuition. Ben will get that number and will meet with Jade about that after discussing with the Board.
- Meg V: Need to be careful about how we phrase things, because it will become legally binding. If someone donates money for a specific purpose (as opposed to general camp fund), Meg needs to keep track of that money separately.

### **Closed Session:**

- The Board went into Closed Session for the last part of the meeting.

### **Important Upcoming Dates:**

- Policy Study Session: March 20, 2024 @ 7pm
- Safety Committee: March 26, 2024 @ 6pm
- Programming Committee: March 27, 2024 @ 7pm
- Staffing Committee: April 10, 2024 @ 7pm
- LT and Planning Retreat - March 29 to 31, 2024 - Camp Kirby
- July Session - June 30 to July 6, 2024 - Camp Waskowitz
- August Session - August 10 to 18, 2024 - Camp Kirby

### **Next Board Meeting:**

**April 17, 2024 at 6:30pm (for socializing), 7pm (official start time)**

**Location:** <https://us02web.zoom.us/j/4522050347>

**End time:** 9:40pm