

Camp Quest NorthWest Meeting Minutes

Teleconference Meeting – <https://us02web.zoom.us/j/4522050347>

Tuesday, April 25, 2023 @ 7:00pm

Board Members in attendance:

President – Michael Warbington

Vice President – Andrea Kunkle

Treasurer – Meg Vimes

Secretary – Jami Gramore

Members at Large – Cece Crosby, Meg Jackson, Ben Frey

Others in Attendance: Phil Cole, Kiah Penfield, Liam Blackwell, Gino Prodan, Soup, Becky Friedman, Sam Mulvey, Jon Peters, Sharon Zolnowsky

Meeting Minutes:

Start time: 7:04 pm

Approving 3/22/2023 meeting minutes:

- The board approved the minutes from the previous meeting.

[record keeping:]

Online Vote - Amended Vaccination Policy for combined LT and Planning Retreat:

- On March 29, 2023, Mike W made a motion, seconded by Andrea K, that the COVID-19 vaccination policy shall be amended to only require proof of the initial COVID-19 vaccination series for the combined LT and Planning Retreat event taking place March 31 to April 2, 2023.
 - The motion passed unanimously.

Treasurer's Report:

- Meg V emailed the budget and balance sheets to the Board.
- Our 990 tax form has been filed and accepted by the IRS for 2022. The annual report for Washington State is our next government deliverable, due end of August.
- Meg V won't be very available during the month of May, so send her a Signal message if you urgently need something from the Treasurer.
- Mike and Sharon have debit cards, and Mike has permissions to send checks via BECU's web portal.
- Current Outstanding:
 - Meg V anticipates sending a deposit for Waskowitz for \$250 this week when Phil approves.
 - A payment for Camp Fire Samish will be going out in early May for the remainder of the August session (\$32,846.00, reflected in the current budget as unreconciled)
 - There is a payment to be made to Jami for Programming/Planning Retreat expenses when receipts are submitted (not reflected in budget)
 - A small (\$21) invoice from Ultracamp to be assessed and paid on approval by Registrar

Staffing Committee:

- Currently registered:
 - July: 13
 - August: 27
- Limping along as a conglomerate committee chair. Have not conducted any of the 5 interviews. Concerned about communication. Ultracamp is still frustrating.

- Andrea sent out an email to returning staff, acknowledging that the Staffing Committee is a little behind. Gave some updates about camp. Andrea also sent an email to new staff with updates and next steps.
- If you're available to do interviews, Staffing needs help.

Programming Committee:

- A few weeks ago we had a Planning Retreat and LT Retreat at Camp Kirby. Really successful. Felt like a mini camp. LTs contributed to the programming more than usual. Ran a tie dye experiment to play-test the activity for camp and figure out the best dye/process to use. Used SmugMug to take pictures and immediately upload them – worked well and could be used for camp sessions, too.
- Committee met last week to go over the materials generated at the retreat. Came up with a list of morning programs and all-camp activities, which Mike summarized for the attendees. Some activities still need to be further developed. We need to find leaders for most of the activities, and they need to be involved in the development so they know what's going on.
- Tie dye camp shirts
 - Staff will do theirs on Saturday before campers arrive so they know the process, and won't have to worry about dyeing their shirts during camp.
 - This will be a Monday morning activity in July, and will take all day on Monday during August session. We'll do it early in the week so they can be processed during the next few days. The camp photo will be taken at the end of the week. Camp photos will be mailed.
 - Setup needs to be well staffed, well prepared and organized.
- Sam: Wants to work on vu meter badges.

Grants Committee:

- Nothing new to report.
- Registrar emails families to tell them about grants.

Waskowitz Status:

- Phil: We have a contract. Not signed yet because they made an error about our arrival date. It's being fixed and will be signed soon.
- Phil went over the list of fees:
 - \$44 per person per night.
 - Meals are \$9 per plate, breakfast and lunch. Meals are \$11 per plate for dinner.
 - Facility use is \$298/day on top of everything. – We should include that into our budget.
- There's a staffing issue at Wasko, and they will *not* be feeding us on the weekends and the Fourth of July. We're not paying for meals they don't provide. For those days, we may be on our own. Might get simple foods our staff can work on, or just order from nearby restaurants. Becky can provide dedicated support to meal prep. Phil might also be able to acquire food donations.

Important Upcoming Dates:

- Programming Committee: 5/2/23 @7pm. Usual Zoom channel.
- Staffing Committee: 5/9/23 @7pm. Usual Zoom channel.
- Camp Waskowitz Session: July 2 – 8, 2023 (July 1 – 8 for staff)
- Camp Kirby Session: August 13 – 19, 2023 (August 12 – 20 for staff)

Next Board Meeting:

May 23, 2023 at 6:30pm (for socializing), 7pm (official start time)

Location: <https://us02web.zoom.us/j/4522050347>

End time: 8:22 pm

What you missed during Social Time:

