

# Camp Quest NorthWest Meeting Minutes

**Teleconference Meeting** – <https://us02web.zoom.us/j/4522050347>  
**Wednesday, October 19, 2022, 6:30pm (social), 7pm (official start)**

Board Members in attendance:

President – Michael Warbington

Vice President – Andrea Kunkle

Treasurer – Meg Vimes

Secretary – Jami Gramore

Members at Large – Cece Crosby, Paul Mopps, Ben Frey, Megan Jackson, Loki Lyrix-Astyriel

Others in Attendance: Sharon Zolnowsky, Moss, Soup, Gina Prodan, Sam Mulvey, Sparrow, Terri, Mary Christiansen, Becky Friedman, Jade Boykin

## Meeting Minutes:

**Start time:** 7:00 pm

### Approving 9/21/2022 meeting minutes:

- The board approved the minutes from the previous meeting.

### Treasurer's Report:

- Chairperson: Meg Vimes
- Meg V emailed the Budget and Balance Sheets to the Board.
- We have money.
- Currently looking into donation platforms.
  - Bright Funds (<https://hello.brightfunds.org/>). Will set up an account if we don't already have one. Good for employer-matching donations.
  - Venmo (<https://venmo.com/>) donation via Paypal.
  - Benevity (<https://benevity.com/>)
  - Consensus that we'd like to use multiple platforms, as long as it doesn't cost the org money to have an account. We should put it on our website.
- Received a donation for \$300 this month.
- Sam: Ranjan is still interested in the treasurer position. Have him reach out to Mike W and Meg V.

### Registration Committee:

- Chairperson: Andrea Kunkle / Meg Jackson
- Andrea can continue being registrar in a limited capacity, but would prefer someone take on this role.
- Andrea and Meg J will be setting up a meeting to learn how to transition our registration software from Active to Ultracamp. Need physical addresses from everyone so Sarah can mail letters to them.
- Andrea needs to figure out how to download data from Active and cancel our contract.
- Mike: When emailing, be sure to replay-all and include Mike and Andrea so they know what's been handled.

### Grants Committee:

- Chairperson: Ben Frey
- We have less money now, which is a good thing. We're helping a couple volunteers go to the National Summit.

## Policy Committee:

- Chairperson: Sparrow
- Pop quiz. This is a muskrat:



- 2022 Budget: \$1,056 for ACA
- 2023 Budget Request: \$1,200
  - \$1,056 for ACA renewal
  - \$144 for miscellaneous expenses surrounding site visits
- Sparrow will not be at the Halloween retreat, but Meg V would like to have printouts of some of the ACA policies for review. Cece might be able to bring the papers, and Meg V will bring her highlighters.
- Mike: Need to discuss and figure out the 2023 budget, but this request seems fine. Get proposals from all the committee chairs.

## Staffing Committee:

- Chairperson: Need to put the word out that we're looking for a Staffing Committee chair.
- Meg J will stay involved, but can't chair the committee.

## Halloween Volunteer Retreat:

- Confirmed our plan with Paul. Conduct official business during Saturday afternoon, and refrain from using alcohol or any controlled substances during that time. Once we're finished with official business around dinner time, we transition more into a social event. Then, if people over 21 want to *responsibly* consume legal substances, that's fine. Set a clear expectation ahead of time: Do not be unhealthy or negatively impact other people's enjoyment. Since this is a private residence, it's a different setting than at camp where we've banned all use of intoxicating substances at camp after parties.
- Event taking place at the CQNW clubhouse. Contact the Board for more info. Mike will send out a Google form for RSVPs, and then will send out the address.
- Official times for the event: Nov 29 @ noon – Nov 30 @ noon. Guests can arrive early on Friday or stay later on Sunday.
- Who's invited? Existing volunteers and guests and prospective volunteers age 18 and up. Make sure everyone fills out the form.
- Meals provided: Lunch and dinner on Saturday, and breakfast on Sunday. Mike will go to the store on Friday and pick up brats, hot dogs, burgers, bagels, pastries, and some basic sides. Attendees encouraged

to bring additional food, snacks, and drinks for themselves and to share. Potluck style with a few main dishes provided. Mike will ask about dietary restrictions in the form.

- Cece: We didn't eat everything during the Wilderness Training, so there's a little bit of food still at the clubhouse.
- Goals/topics:
  - General thematic planning. Programming framework. **Rainbow** theme – Is there a catch phrase or tagline we want to use to encapsulate that theme? Are there any particular programs that we want to generally include? E.g., I'd like to do tie dye, or something involving prisms – but not go into detailed planning, which we'll do in the spring. Starting point for activities.
  - Spend some time talking about committees. What we're looking for in leaders and members, and what is involved in joining those committees, especially for anybody who might not be a regular Board meeting attendee and is looking for a way to participate.
  - Have a few printouts of our existing policy documentation that we need to review and that the Board will need to approve for ACA accreditation.
  - LT Retreat in late winter / early spring. Work on a general schedule. Talk about a location, date, time.
  - Alternative locations for summer camp and retreats?
- If you require lots of privacy, bring your own tent. Set the expectation that it's a rustic, communal living situation. Bring sleeping bag, mattress pad. Shower ahead of time and when you get home – you won't be able to on site.
- Andrea and Paul will look into how much it costs to rent porta potties. Sometimes it's cheaper to rent for a whole month.
  - Ben: Look at getting a bigger unit, so it's accessible to everyone.
- Parking: Along the street is good. Keep one space open for RV.
- Take a Covid test before showing up. Board will bring some tests to the clubhouse.

### **How to Get Involved with CQNW:**

- We have a Board meeting once a month via Zoom that's open to the public.
- Join a committee that interests you. Committees meet regularly starting in the new year.
- Fall and Spring Weekend Retreats. Our spring retreat is more established, usually held in March, and we do a lot of work on the summer programming.
- Volunteer as staff for the camp sessions themselves.

### **Outreach Committee:**

- Chairperson: Loki
- All of the Board is on the Outreach Committee. We'll plan to do most of this committee's work at the Board meetings.
- Would like to work on fundraisers for camperships.

### **2023 Camp Sessions:**

- Wasco said July 1 – 8 looks good. They also said to plan to see some additional communication about summer after the new year. There could be some changes in pricing and logistical things. Mike will ask Phil to get some clarity on that before we finalize the budget.
- We may need to increase our prices to cover rise in costs of program materials, training, National fees, camp facility, food, van rental, storage unit, etc. Camper tuition was at \$700 this year, and may need to go up to \$750 this year, and \$800 the next year. If we do our budgeting and need to notify people about a price increase, we'll reiterate that we have camperships available.

### **Important Upcoming Dates:**

- Fall Volunteer Retreat at the Clubhouse: 10/28 – 10/30

- [CQ Summit](#): 11/4/22 – 11/6/22
- Tentative 2023 Waskowitz dates: 7/1/23 – 7/8/23

**Next Board Meeting:**

**November 21, 2022 at 6:30pm (for socializing), 7pm (official start time)**

**Location:** <https://us02web.zoom.us/j/4522050347>

**End time:** 8:41 pm