**Camp Quest NorthWest Meeting Minutes**

**Teleconference Meeting –** <https://us02web.zoom.us/j/4522050347>

**Wednesday, August 31, 2022, 6:30pm (social), 7pm (official start)**

Board Members in attendance:

President – Michael Warbington

Treasurer – Meg Vimes

Secretary – Jami Gramore

Members at Large – Loki Lyrix-Astyriel, Ben Frey, Andrea Kunkle, Meg Jackson, Cece Crosby

Others in Attendance: Sharon Zolnowsky, Terry, Moss, Vianne, Liam, Sparrow, Carol K, Bruce, Ellowyn, Sam, Becky

* The attendees shared stories about getting their wisdom teeth removed.

**Meeting Minutes:**

**Start time:** 7:08 pm

**Approving 7/27/2022 meeting minutes:**

* The board approved the minutes from the previous meeting.

**Camp Kirby Debrief:**

* Camp was awesome! Campers, staff, and senior staff had a great time.
* COVID checks went smoothly. Tested every staff and camper. Needed a little more communication during the registration about the order of operations.
* What made this session so successful?
  + Really committed group of LTs, and more than usual.
  + Lots of returning staff and new campers-turned-staff who were committed and knew what to do.
  + Rearranged the afternoon schedule so staff could get enough breaks, and campers could have more afternoon choice activities.
* What would help make it better? Giving cabin counselors more specific information about the campers, like dietary habits, family relationships.

**Outreach Committee:**

* Volunteers have been talking in Discord about restarting this committee. Several folks are interested and contacted Phil.
* Need to start recruiting staff in particular.
* Suggestion to make all the Board members be a part of Outreach. Still need a committee chair.
* Need to create new materials like flyers, brochures, and business cards.
* Have a CQNW table at events such as:
  + Emerald City Comic-con
  + Norwescon
  + ECCC
  + GSA & Pride meetings
  + PaxWEST
  + Geekgirl
  + College career fairs
* Bring back community radio ads. Use as an opportunity to record ads to play in other areas as well. Relevant podcasts?
* We could start our own podcast. Talk to Sam.
* Sam: What does the organization want to do? In the position to help. Radio show content programming, like a podcast.
* Sam wants folks to come down and record PSAs about their experience at camp.
  + Signal Becky for PSA scheduling.
* Ben: Camper-driven podcast. News related, rights related, whatever.

**Treasurer’s Report:**

* Meg V emailed the Budget and Balance Sheets to the Board.
* Nonprofit report has been filed. Mike’s address is being used.
* Meg V is still figuring out the budget. Pretty much breaking even this year, which is good.
* Discussed camperships in regard to the budget.

**Grants Committee:**

* Ben: Wants to change the name to the Campership Committee, because that’s mostly what the committee handles. Also handles travel for the Summit.
* Used up most of the budget. Ben and Andrea discussed the exact amount.

**Registration and Staffing Committee:**

* Andrea submitted the post-camp session report for August.
* Andrea: CQ’s IT system changing from Active to Ultracamp.
* Andrea does not want to be registrar anymore and is looking for her replacement. Need to onboard the new person as well.
* Cece would like to help more with Staffing Committee.
* Andrea will ask about recording the Ultracamp onboarding training and invite those who are interested. Several board members would like to learn how to use it.

**Policy Committee:**



* ACA Process
  + Site visits: July 2023 (Wasko), Aug 2023 (Kirby)
  + Policy completion estimate: TBD
  + What does CQNW need to do?



* + Core: 4/5 complete
  + Administrative: 18/25 complete
  + Facilities: 20/20 complete
  + Healthcare: 11/16 complete
  + Staff: 20/30 complete
  + Programming: 20/25 complete
* Next meeting: poll expected next week.
* Sparrow will continue to chair the Policy Committee. Likely cannot attend the site visits.
* Committee is precisely on budget.
* The Board gave a big 🌟**Thank You**🌟 to Sparrow for working so hard on our policies. 💕

**CQNW Board Elections:**

* Board elections will be held at the next board meeting.
* The following 4 positions are up for re-election:
  + Treasurer: Meg Vimes
  + Secretary: Jami Gramore
  + 2 Members-at-Large: Ben Frey, Andrea Kunkle
* Candidates need to be nominated at least two weeks prior to the meeting.
* Treasurer: Meg V will keep serving in this role, but would prefer to hand it to someone who really wants the job.
* Phil wants to be camp director of July Session 2023.
* Vote:
  + Meg Vimes made a motion, seconded by Mike Warbington, to approve Phil Cole as camp director for the 2023 July Camp Session. The motion passed unanimously.

**Important Upcoming Dates:**

* Tentative 2023 Waskowitz dates: 7/1/23 – 7/8/23
* [CQ Summit](https://campquest.org/support-us/leadership-summit/): 11/4/22 – 11/6/22

**Next Board Meeting:**

**September 21, 2022 at 6:30pm (for socializing), 7pm (official start time)**

**Location:** <https://us02web.zoom.us/j/4522050347>

**End time:** 9:12 pm