

# Camp Quest NorthWest Meeting Minutes

**Teleconference Meeting** – <https://us02web.zoom.us/j/4522050347>  
**Wednesday, July 27, 2022, 6:30pm (social), 7pm (official start)**

Board Members in attendance:

President – Michael Warbington

Treasurer – Meg Vimes

Secretary – Jami Gramore

Members at Large – Loki Lyrix-Astyriel, Megan Jackson, Ben Frey, Cece Crosby, Andrea Kunkle

Others in Attendance: Soup, Vianne, Astryd Lyrix-Astyriel, Carol Galaxy A515G, Becky Friedman, Sparrow, Sharon Zolnowsky, Kiah Beeman

## Meeting Minutes:

**Start time:** 7:04 pm

### Approving 6/17/2022 meeting minutes:

- The board approved the minutes from the previous meeting.

### Camp Waskowitz Debrief:

- We had a camp session. It ran pretty smoothly, and campers had a blast. Had staff in the right places. Mike had time to do fun things.
- Food was a negative for many. Frustration with host camp's inflexibility about food and dietary needs. Andrea: If a kid's not eating but will eat a bowl of cereal, just give them a bowl of cereal already. It's not hard to leave the cereal cart out at all meals. Senior staff will talk to the camp next year about how to do better. Becky: "I think a great deal of the meal options at Wasko are dictated by school nutrition services and federal USDA minimum acceptable requirements." Astryd: Grateful that senior staff brought a lot of extra food to supplement the meals, which was especially necessary for people with special dietary needs.
- Becky: Sex ed for the younger campers went really well. Helped that it took place in a shaded area, and right away, we had things like coloring pages and fidget toys. Kids could listen while they were coloring, and still stayed engaged. Suggestion: Do some role-playing/skit challenges to engage campers. Promote/label it as Social Health, or just Health.
- In the older sex ed class, to address some of campers' comments that they already knew this stuff, the staff did a little plug about how it was a privilege to be able to get comprehensive, informative, and queer-inclusive sex ed. Not everybody gets to have full and accurate information. Campers can pass on information to those who don't get comprehensive sex ed.

### Treasurer's Report:

- Meg V emailed the Budget and Balance Sheets to the Board.
- Meg V: We have money, but we're about to have not as much money because checks for both sessions are about to leave the bank account.
- The Board discussed the Programming budget.

- We need to pick an address to register the nonprofit. Board discussed possibility of Newcastle or Tacoma. Mike will follow up with Meg V later.
- Discussed \$500 budget reallocation in Staffing.
- Clarification about camper financial aid.

### Staffing Committee Report:

- Meg J gave the Staffing Report.
- July Session:
  - It happened! We all survived with at least 1 life!
  - Slightly short-staffed, but we made it work.
  - No fireworks, but plenty of egg launches!
- August Session:
  - 32 August staff confirmed.
    - 9 new staff, 24 returning
    - 11 were at July session
    - 9 are former campers!
  - People are trained!
    - 3 certified archery instructors
    - 2.5 lifeguards
    - 1 belayer
- If you haven't completed EOT, go do it. Also, Kiah made this:

## EOT Reminder



20 staff for August have completed EOT!

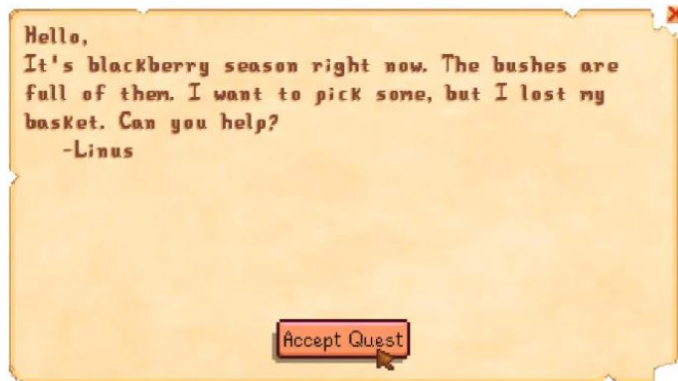
- We have money!
  - Recruitment budget (\$500) has been moved to Training.
  - Training budget: \$868
    - Help with Pre-camp Training for August
  - Staff Grants
    - Paid/Promised: \$2,387

- Remaining: \$613
- Pre-camp Training for August:
  - Off-site on Samish Island. Saturday, August 13<sup>th</sup> before Kirby
  - New staff, returning staff recommended to join us
  - Meg J needs directions for off-site place.

## Upcoming Volunteer Communication

### Camp is Coming! Email

- EOT Reminder
- Vax Card Reminder
- Directions to Kirby/Pre-camp training location
- Times for expected arrival/departure
- Camp Policies
- Packing List



- Mike and Meg J went over discrepancies so staff numbers are balanced.
- Medic:
  - Mary will be at camp
  - Andrea met with Mary and showed her the protocols we did. She said it looked great and approved of everything that we had at July.
  - Also mentioned that if we have any campers who come without the medical authorization form who need it, she is comfortable contacting the doctors for authorization. That's part of her job normally.
- Becky is available if we need any staff training support or camp set up. Registration support, traffic direction. Becky has a school thing all day Monday, so that's why she can't be at camp this session.

### Grants Committee Update:

- Ben: Grants doesn't have any money right now, but we do have one camper applicant looking to come.
  - Andrea is drafting a reply – we don't have enough room, since the waitlist is already 8-9 campers long.
- Board agreed that camp is at capacity. We have just enough staff right now, and we may lose a few more before camp.

### Registration Committee Update:

- Andrea: Camper registration is officially at 73. Andrea recapped the waitlist situation.
- We need more staff if we're going to register any more campers.

- Andrea sent out the camper information packet and first of many emails asking if campers will need to take meds at camp.

### **Camp Director Staff:**

- Andrea is going to be looking at schedules at the end of this week once she touches base with Meg about staff.
- Andrea has done the pre-session report.
- Mike: Make sure we have a list of dietary needs to communicate to kitchen staff. Also, double check birthdays so we know who's having a birthday at camp.
- Andrea would like help with the training itinerary for the early pre-camp session and the one at camp with all the staff. Will work on the script at the next Staff Meeting.

### **Programming Committee Update:**

- Mike: We had a Programming Meeting last week. Next meeting is tomorrow @ 7pm.
- Going to be running the same or similar program as July session. Mike went over the programs and leads that we have so far. Went over schedule changes. Five pod groups. Sex ed will be split over two days.
- Mike to stay on as board president and programming lead. Stepping down as director.
- Running climbing and archery two times a day. Kayaking run once in early afternoon, and swimming later in the afternoon.
- Need to develop a new Healthy Relationships activity/lesson.
- Programming budget: Buy what we need in order to run programs, but limit any other expenses.

### **Policy Committee Update:**

- Sparrow: At the last meeting we did the 2022 communicable disease plan and made pre-camp Covid screening. Those were both used at the July session.
- ACA accreditation is progressing. The necessary policies that we need to write are about 70% complete. Next stage is to finish reviewing the stuff that's already written, and then write the last few policies.
- Mike will make edits to emergency contact on the form.
- We have 360 Covid tests, so we should use them before camp. The Board discussed the logistics of arrival, testing, and registration.
- Sparrow pointed out that Covid cases have risen in most of the campers' counties since July.

### **T-shirts:**

- The t-shirts are already ordered.

- Staff who are doing both sessions only get one t-shirt, so make sure to bring the shirt you received in July to August camp.

### **Important Upcoming Dates:**

- (Contact Jami if you don't have access to the [CQNW shared Google calendar](#).)
- Programming Committee: July 28, 2022 @ 7pm
- Joule Thief Construction at Becky/Sam/Sharon's place: July 31, 2022 @ 2pm
- Staff: August 3, 2022 @ 6pm

### **Camp Date for 2022:**

- Camp Kirby: August 14 to 20, 2022 (8/13 to 8/21 for volunteers)

### **Next Board Meeting:**

**August 31, 2022 at 6:30pm (for socializing), 7pm (official start time)**

**Location:** <https://us02web.zoom.us/j/4522050347>

**End time:** 8:58 pm