

Camp Quest NorthWest Meeting Minutes

Teleconference Meeting – <https://us02web.zoom.us/j/4522050347>

Thursday, April 7, 2022, 6:30pm (social), 7pm (official start)

Board Members in attendance:

President – Michael Warbington

Secretary – Jami Gramore

Members at Large – Meg Vimes, Andrea Kunkle, Cece Crosby, Paul Mopps, Megan Jackson

Others in Attendance: Soup, Kate Turner, Andrew Jokela, Becky Friedman, Sam Mulvey, Sharon Zolnowsky, Ranjan Banerji

- Attendees showed off their pets. We really love cats in this group.

Meeting Minutes:

Start time: 7:10 pm

Approving 2/21/2022 and 3/27/2022 meeting minutes:

- Mike made a motion, seconded by Jami, to approve the minutes from the previous two meetings. The motion passed unanimously.

Board Election and Treasurer Position:

- Jami nominated Meg Vimes at the 3/27/2022 meeting, which she accepted.
- Vote:
 - Jami made a motion, seconded by Andrea, to elect Meg Vimes to the CQNW Board and become the organization's Treasurer for the remainder of Kathy's term. The motion passed unanimously. All board members not in attendance also confirmed Meg V for the position of Treasurer. Congrats Meg! 🎉
- Kathy Amadio's resignation is now official.
- Meg V has some financial experience as a bookkeeper. Meg is comfortable staying in this role for a while, but can step back if another person is really interested in the next election. Taking on this role means she will need to step down as chair of the Staffing Committee. – Meg Jackson will take over.

Registration Update:

- Andrea Kunkle was nominated for this role at the 3/27/2022 meeting, and she accepted. Andrea is now our new Registrar. 🙌
- Andrea is familiar with Active, and has had a lot of face-to-face contact with families as director last year, and feels comfortable stepping into this role. Andrea will fulfill the responsibilities of the Registrar position through the remainder of the camp season, with the expressed expectation of finding someone else to fill that position on a more permanent basis for next year.
- Note: CQNW must switch to a new IT system after this camp session – UltraCamp. Makes sense to have a new person get onboarded in the new system.

- Might have multiple people in the Registration Committee, so Andrea doesn't do everything alone.
- Meg V and Andrea will begin the process of working with Kathy to transition responsibilities, account access, and job functions over the next few weeks.
- Camper Registration so far:
 - July: 40 campers, with 7 on the waitlist.
 - August: 68 campers, with 4 on the waitlist.
- Meg: We have new staff since last meeting. Talked previously about having around a 2.25:1 ratio.
- Mike: How far along in interview process?
- Meg: We have 19 staff for sure in July, which means we can open up another 2 spots. A few campers may be unregistering if they don't get financial aid.
- Will offer 2 more spots for July, and 4 spots for August.
- Confirmed that Andrea has access to the Registrar section in Google Drive.

Programming Committee Update:

- All Program Meeting notes (including funk and retreats) are available here: <https://docs.google.com/document/d/1YCCKCYrhoE4eGqhQOSqSRfsrXc8wtpOCG8nqPm8hkgo/edit#>
- Jami reviewed some of the highlights from the Planning Retreat. Deciding on 6 core values important to camp, brainstorming how to incorporate adventure RPG theme, working on all-camp activities, developing morning block activities, and working on week-long electives.
- We made flags at the Retreat.
 - Each represents a camp activity: Hiking, Swimming, Climbing, Archery, Team Sports, Kayaking. Flags can be used as rallying points for these activities, and also as meeting points for different colors/icons of pod groups.



- Becky: There's some flexibility with how the camp schedule may have been familiar in the past and what it might look like given the introduction of electives. So the typical two morning blocks for activities, followed by lunch and then a smattering of free-choice activities for the kids until snack – that might look different this year.

- Sam: “I’ve started a list of weird snacks we can feed the LTs. We’ve tested some of them already. Taco truck jelly beans.”
- Mike: “Suffice to say, it was really a mixed bag.”
- Becky: “It was really, really literally a mixed bag.”
- Sam: “Also, freeze-dried Skittles. Anyway, that’s it. As we continue the meeting, please consider the horror that might be salsa and taco beef-flavored jelly beans.”
- Sam: “Summer sausage is not a thing you expect cider to taste like.”
- Sam: “I’ve gone on for far too long.”
- Mike: Thought the retreat went really well. Wrote down some good ideas that were discussed, but need further development, like tie dye. Encourages everyone who started developing activities during the retreat (and/or people who want to run them) to continue working on them at the Program Committee Meetings.
- Next Meeting? Jami will send out Doodle Poll for next week’s availability.

Staffing Committee Update:

- Megan Jackson is now Staffing Committee Chair in place of Meg Vimes.
- Upcoming Volunteer Communication – “They need a good talking-to.” EOT invites.
- SSA Contact. Have heard back from UW SSA – they are doing in-person meetings, and Meg V will find a time to speak with them (unless someone else wants to).
 - Need to send them social media and email blurbs to share in their network.
 - Need to find art for blurbs. Mike to send.
- 44 Volunteers
 - 22 for July (5 new, 17 returning staff)
 - 33 for August (8 new, 25 returning staff)
- Staff and Programming talk about staff for targeted electives.

Treasurer’s Report:

- Meg V: “I bet we have money.”

Policy Committee:

- ACA Process
 - Site visits postponed to 2023.
 - Policy completion estimate: July 31
 - Core: 4/5 complete
 - Administrative: 1/25 complete
 - Facilities: 18/20 complete
 - Healthcare: 11/16 complete
 - Staff: 0/30 complete
 - Programming: 0/25 complete
- New WA COVID Guidance for Camps
 - Similar to CQNW 2021 COVID policy
 - Revisions/recommendations estimated by next Board meeting

- Next Meeting TBD (before next Board meeting)
- Mike: KitKat can't be the person to do our site visit, but she's happy to share information about Camp Kirby's ACA accreditation. Contact her with questions.
- Mike: Reviewed the updated WA State guidelines. Lots of "should"s, not a lot of "shall"s. Left up to camps to decide on their guidelines. We'll continue to follow links, current CDC and State guidelines. Refer to those sources and stay up to date on what's happening. Expectation that we'll be able to run similar to Before Times, but with more emphasis on hygiene, doing as many activities outside as possible, monitoring for sickness.
- Policy Committee and Camp Directors will work on COVID policies.

Grants Committee:

- (Ben wasn't here to update us.)
- Becky: Does Grants have the money, or do we need targeted fundraising? Let's ask Ben when he gets back (or before). Make sure Becky and others know so we can fundraise.

Important Upcoming Dates:

- New CQNW Shared Google Calendar: <https://calendar.google.com/calendar/u/0/r/month/2022/4/1>
- Policy Committee: TBD
- Staffing Committee: May 9, 2022 @ 6:30pm
- Programming Committee: TBD (Jami will send out a Doodle poll shortly)

Camp Dates for 2022:

- Camp Waskowitz: July 3 to 9, 2022 (7/2 to 7/9 for volunteers)
- Camp Kirby: August 14 to 20, 2022 (8/13 to 8/21 for volunteers)

Next Board Meeting:

May 5, 2022 at 6:30pm (for socializing), 7pm (official start time)

Location: <https://us02web.zoom.us/j/4522050347>

End time: 8:11 pm