

Camp Quest NorthWest meeting minutes

Teleconference Meeting – <https://us02web.zoom.us/j/4522050347>

Tuesday, October 19, 2021, 6:30pm

Board Members in attendance:

President – Michael Warbington

Vice-President – Bridget Hume

Treasurer – Kathy Amadio

Secretary – Jami Gramore

Members at Large – Meg Vimes, Andrea Kunkle, Ben Frey, Autumn O’Leary, Paul Mopps

Others in Attendance: Loki Lyrix-Astyriel, Gino Prodan, Terry Sladewski, Sharon Zolnowsky, Megan Jackson, Andrew Jokela, Cece Crosby

Meeting Minutes:

Start time: 6:45 pm

Approving 9/14/2021 meeting minutes:

* **Consent Agenda** for 9/14/2021 meeting was approved without objections.

Grants Update:

* Ben: Nothing new to report.

Treasurer’s Report:

* Kathy was unable to email the treasurer reports because BECU is down for business accounts as they do a platform migration. She’ll send it out next week.

* The CQNW address is officially updated with State and Federal.

* Kathy learned from National that they’re waiving the per camper fee this year so she removed it from our budget.

* Received a donation of \$250 from Douglas Smith.

* Kathy will rough out a budget for the next Board meeting. For people involved in existing committees, contact Kathy with any thoughts about budgeting changes. Ideally, we will approve the finalized budget in December.

* Mike: Should we budget for an LT Retreat and/or Staff Planning Retreat? Kathy: No one has talked about an LT retreat yet, so that will be an open question for next year. Kathy is assuming we will have a staff planning retreat. Mike: Let’s do both, hosted in person at Kirby, vaccination and masks required. Kathy will model two separate events in the budget draft.

Policy Update:

Andrew: The Policy Committee met and updated the Policy Operations Manual. Added new language. Changes also made to the Policy Committee Manual to recategorize all existing policies.

Kathy: What are your budget requests? We have a fund set aside for legal, and anything left over can be used for reviewing policies.

Andrew: Policy estimated the ACA accreditation would cost the organization \$827 for the initial application. If this isn't something the Board can put forth at the start, a minimum amount of \$90 would be requested to purchase the 2019 ACA accreditation process guide, which is the official ACA document to write policies.

Vote:

* Meg V made a motion, seconded by Andrea K, for the Policy Committee to lead the ACA accreditation process, explore the process, and present a comprehensive roadmap to accreditation at the next Board meeting. The motion passed unanimously.

* Kathy approved the purchase of the ACA process guide.

Data Organization:

* Previous years' data will be archived and is in the process of being moved and reorganized. Permissions will be tightened.

CQNW Board Elections:

* The following 5 positions are up for re-election:

* President – Michael Warbington

* Vice-President – Bridget Hume

* 3 Members-at-Large: Meg Vimes, Paul Mopps, and Autumn O'Leary

* Total of 7 Nominations:

Bridget Hume (9/14/21 during board meeting)

Mike Warbington (9/14/21 during board meeting)

Paul Mopps (9/14/21 during board meeting)

Autumn O'Leary (9/14/21 during board meeting)

Megan Jackson (9/30/21 by Meg V via email)

CeCe Crosby (10/3/21 by Meg V via email)

Loki Lyrix-Astyriel (10/5/21 by Bridget via email)

* The candidates presented their statements.

Vote:

* The Board voted through electionbuddy.com.

Election Results: CeCe Crosby, Loki Lyrix-Astyriel, Megan Jackson, Mike Warbington, and Paul Mopps.

Closed Session:

* The Board went into Closed Session for a portion of the meeting.

National Council:

* CQNW needs to select a new representative for National Council. They will take part in conversations about branding, licensing, expansion with day camps, registration systems, etc. They meet once a quarter. Their next meeting is during the Summit.

Vote:

* Mike W made a motion, seconded by Kathy A, to appoint Megan Jackson as CQNW's representative to the National Council. The motion passed unanimously.

Important Upcoming Dates:

* CQNW Halloween Volunteer Retreat at Paul's Cabin: October 30 – 31, 2021

* CQ National Summit: November 5 – 7, 2021 in Staunton, VA

Tentative Camp Dates for 2022:

- Camp Waskowitz: July 3 to 9, 2022 (7/2 to 7/9 for volunteers)
- Camp Kirby: August 14 to 20, 2022 (8/13 to 8/21 for volunteers)

Next Board Meeting:

November 18, 2021 at 6:30pm

Location: <https://us02web.zoom.us/j/4522050347>

End time: 8:59 pm