

Camp Quest NorthWest meeting minutes

Teleconference Meeting – <https://us02web.zoom.us/j/4522050347>

Tuesday, September 14, 2021, 6:30pm

Board Members in attendance:

President – Michael Warbington

Vice-President – Bridget Hume

Treasurer – Kathy Amadio

Secretary – Jami Gramore

Members at Large – Meg Vimes, Andrea Kunkle, Ben Frey, Autumn O’Leary

Others in Attendance: Becky Friedman, Sam Mulvey, Sharon Zolnowsky, Phil Cole

Meeting Minutes:

Start time: 6:49 pm

Approving 8/3/2021 meeting minutes:

* **Consent Agenda** for 8/3/2021 meeting was approved without objections.

Treasurer’s Report:

* CQNW has a new address: 126 SW 148th St. #C100-441, Burien, WA 98166. Need to make sure the website is updated, and any other places where the address is listed.

* Kathy has finished all the reimbursements.

* Kathy emailed the Budget and Balance sheets to the Board. There were several line items that were significantly under budget, which she reviewed with the Board. She wants to do a budget analysis that takes last year into account.

Financial questions and considerations:

* The CQ Leadership Summit is coming up in November. Will CQNW be sending anyone? We need to advertise this. <https://campquest.org/2021-camp-quest-leadership-summit/>

* We haven’t used our legal counsel.

* How does EOT payment work? Meg: We prepaid 30 accounts last year, and those got carried over. Kathy and Meg had some confusion about National and payouts. Meg will look into it.

* Supplies were stolen out of Paul’s camper right before camp. He submitted an insurance claim. Kathy will follow up with him.

CQ National Donor Town Hall:

* Via Zoom on September 20 @ 5pm.

* They would like someone to talk about CQNW-V. Jami will do it.

Google Alternatives, Led by Phil:

* At camp, there were various discussions about alternatives to Google Drive. Phil suggests bringing all of CQNW’s data onto an in-house server. Phil has a NAS (Network Attached Storage) device – basically a tiny

computer with lots of hard drives. His is built by Synology, one of the best product lines available. You can run programs on the NAS, including a near perfect clone of Google Drive and Docs. Phil emailed the Board on August 23 to show how the system works. He created a sandboxed user account.

More details about the proposed system:

- * There are tons of other modules that can be added on, including a WIKI server that may be a really powerful way to handle internal program and policy development and delivery, a photo catalog and search tool, and many more things.
- * There are various different units, some of which are rather pokey (like mine) and some of which are very powerful. They range from handling 2 on up to hundreds of hard drives, and the 4+ drive bay units offer multi-disc fault tolerance.
- * In talking with Sam, he thinks that we could host the unit at the KTQA radio station, and utilize their high-bandwidth connection to make it even more powerful.
- * Synology also allows for integration with online backup services, such as carbonite, to automate off-site backups.
- * The ultimate benefit of setting up our own system is that we would have control of it, it is very easy to manage access to various assets through group controls (Admin has access to the system side of things, but not necessarily the data), Board has access to all data, but not necessarily the system controls, committee members have access to the relevant committee folders, etc.)
- * If the board wanted to migrate to owned-equipment, Phil would be willing to handle the maintenance and administration of the device indefinitely, and train others in the administration of the device. It would be minimally more work for Phil, since he's already managing two of them.
- * Overall, units that Phil thinks would work well for CQNW run between \$550 and \$850, plus the hard drives (another \$400-\$600 to fill them with 4TB disks which is massive overkill at this point in time).
- * If we were to transition away from GDocs, Phil can get us set up with email hosting for \$5 / month for unlimited addresses with a POP3/Imap provider, which can seamlessly integrate with whatever mail interface you prefer.
- * General consensus from the Board is that we'd like to tighten security and move everything from being hosted on a former member's Google account.
- * Andrea: If nothing else, we need to revoke permissions for most people on the drive, section off the parts that only current Board members should have access to, and reallow access to others as needed.
- * Kathy: Having an owned device can be a challenge when we need to migrate elsewhere.
- * Aliases are better for permissions.
- * Phil: It's unlikely to be targeted for hacking, but should be thinking about how and when to overall the system. At least need to lock down the permissions. Will continue talking about this.

Registration Report:

- * 55 campers attended the Kirby session.

Review of Camp Kirby Session:

- * Overall consensus was that we had a great week of camp. Families and staff felt safe with how COVID precautions were handled.
- * New bathrooms are great. More privacy, cleaner.
- * Senior staff was busy the whole week. Missed out on some regular goings-on, but that was expected.
- * Happy that we learned from some past mistakes.
- * Cardboard boats was fun. Most of the boats lasted way longer than staff expected.
- * Many staff really liked the new afternoon structure, and hope to see it continue in future sessions, regardless of the COVID situation.
- * Mike: We had more discipline issues than usual, particularly in the beginning of the week. Staff recognized that this was normal, given that campers have not been interacting in school. Behavior generally got better throughout the week.
- * A complaint from several staff members: There was an excessive amount of swearing, to the point of making some people uncomfortable. The Board and attendees discussed the matter and proposed solutions. Reminding campers to know their audience. Use cursing properly. Bring in the cabin contract – remember to be kind. Have context-sensitive boundaries. For staff, understand that some campers don't have an opportunity to swear at all, and they're looking for a laboratory situation to test these words out. Remind them of context sensitivity. We will have an ongoing conversation about what is acceptable and what isn't.
- * Mike got the website set up for volunteers to be able to upload photos that we took at camp. If anyone would like to share their photos with the organization to use on the website or to be posted to social media, it would be much appreciated and encouraged. <https://campquestnorthwest.smugmug.com/upload/nKdPZ9/Hindsight>
- * Kathy: Post-session report to fill out to National? Andrea has not done that yet. She'll email Sarah.

Volunteer Retreat Proposal:

- * Meg V wants to put together a volunteer retreat. Halloween weekend at Paul's cabin looking good.
- * Have a write-up for chairing committees.
- * Could have a virtual retreat as well.
- * Ben: Could we have a Board Member retreat?

CQNW Board Elections:

- * The following positions are up for re-election:
 - * President – Michael Warbington
 - * Vice-President – Bridget Hume
 - * 3 Members-at-Large: Meg Vimes, Paul Mopps, and Autumn O'Leary
- * Bridget and Autumn will run again. Meg V will vacate if others are interested.
- * Announce now that we will have an election. Need to be nominated by a board member at least two weeks prior to the next board meeting on October 19.

* Zoom Brunch Retreat: October 3. October 5 is the deadline to nominate someone to the Board.

Upcoming Camp Session Plans:

* Committees: Staffing, Registration, Programming, Policy, Grants. Incorporate Outreach into Staffing?

* Let's make ACA accreditation a goal for this year.

* 2022 Theme: Adventure Quest. It's a roleplaying, D&D, Breath of the Wild-type theme.

* Waskowitz – We're on their schedule for the July 4 week. Still need to get it in writing, along with deposit. Checkout for everyone is on Saturday.

* Are we on the schedule for Kirby? Kathy will reach out to KitKat. 2022 is the last year that was booked in advance.

* Talked about advertising possibilities, especially outside of our usual demographic. Foster families/orgs. Offer camperships.

* Still want to put real effort into diversifying the Board and campers. Becky: need to do good, concerted research and outreach.

* There was discussion about after-camp parties. Reasons to stay on campus or go off campus? Limiting what substances are allowed during the parties? Something for the Policy Committee to think about.

Important Upcoming Dates:

* CQNW Zoom Brunch Retreat: October 3, 2021

* Last Day to Nominate a Board Member: October 5, 2021

* CQNW Halloween Volunteer Retreat at Paul's Cabin: October 30 – 31, 2021

* CQ National Summit: November 5 – 7, 2021 in Staunton, VA

Tentative Camp Dates for 2022:

- Camp Waskowitz: July 3 to 9, 2022 (7/2 to 7/9 for volunteers)
- Camp Kirby: August 14 to 20, 2022 (8/13 to 8/21 for volunteers)

Next Board Meeting:

October 19, 2021 at 6:30pm

Location: <https://us02web.zoom.us/j/4522050347>

End time: 8:55 pm