

Camp Quest NorthWest meeting minutes

Teleconference Meeting – <https://us02web.zoom.us/j/4522050347>

Monday, June 14, 2021, 6:30pm

Board Members in attendance:

President – Michael Warbington

Vice President – Bridget Hume

Treasurer – Kathy Amadio

Secretary – Jami Gramore

Members at Large – Meg Vimes, Andrea Kunkle, Paul Mopps, Ben Fry

Others in Attendance: Megan Jackson, Josh Oberg, Sharon Zolnowsky, Gino Prodan, Astryd Lyrix-Astyriel, Theo James, Natalie Bornfleth, Kate Turner

Meeting Minutes:

Start time: 6:56 pm

Approving 5/17/2021 meeting minutes:

* **Consent Agenda** for 5/17/2021 meeting was approved without objections.

Treasurer's Report:

* Nothing notable. Kathy will email reports later.

Registration Update:

* August: 51 campers registered. About 18 on waitlist.

* Official age range for camp: 8-17. Grade cutoff: Haven't specified a grade.

* Becky is ready for Virtual Camp to go live.

* Mike will use Becky's slideshow to build a webpage for Virtual Camp registration.

Grants Update:

* Kathy emailed Ben with information about Grants money that's left.

Staffing Update:

* Meg: We have 34 staff in the pipeline, 25 accepted as staff. We have 2 medics, and we're still seeking an EMT.

* In the process of planning: Before camp, doing an earlier-in-the-day, in-person training on August 14 for newer staff and/or graduating LTs. Role play, ask questions, get a more in-depth understanding of what camp is going to be like. Meg asked for suggestions about what to include in such a training.

* We have enough staff to raise the cap on camper registration to 70.

* Meg: Has access to Expert Online Training. Will finish setting up and sending out soon. If a group of staff want to have a viewing party, let Meg know, since we only want one board member logging in for the whole group (CQNW pays for each log in).

Programming Update:

- * Josh: We're planning this event for the last week of July.
- * How many pods? 5
- * Tinkertopia trip on June 26th. Contact Becky for details.
- * Becky requests that more people record songs for virtual camp fire.
- * Star Talk might not be available that week. Mike: If that doesn't work out, reach out to Lizzie Shoemaker for doing stargazing. Might be able to point us in the right direction for resources.
- * Need extra volunteers for running activities, monitoring, and tech support.
- * Virtual staff orientation: July 22
- * In-Person: Working on matrix schedule for each pod.
- * Kathy: Need to send a survey out to campers about t-shirt sizes. Can do that via Active. Also final balance due. Ask about cohort preferences. How LTs want to be grouped.
- * Mike: Need to place t-shirt and hoodie orders in two weeks.
- * Need to ask staff about t-shirts and hoodies, as well.
- * Mike worked on a theme description. Sounds great!
- * Andrea: Give people a heads-up about what time period they'll be in. Also, good idea to let counselors know who their co-counselor is ahead of time.

Policy Update:

- * Meg: If you're interested in details about our COVID guidelines, it's in the Google Drive.
- * Mike: We may get some version of updated guidance from the state in the next week or two. This will give us a clearer picture of what camp will look like.
- * Climbing Wall and Insurance: Mike was looking at the camp insurance policy, and noticed there's an exclusion for rock climbing. Mike is asking KitKat about Kirby, if they cover rock wall in their insurance.
- * Mike: Weird sharing permissions in Google Drive. Shared folder owned by Chuck that is associated with his account. Reluctant to start moving things around while we're in the middle of planning, but will start moving things over in the fall.
- * Kathy: Wants to finalize request to National for additional funds for supporting camp this year. Test kits, masks and PPE, thermometer, cleaning supplies, etc. The Board talked about what materials we may need.
- * Sharon: "If all the medical supplies can be ordered from Cardinal Supply, I can probably get them for far less than retail pricing."

Important Upcoming Dates:

- * Staffing Committee: June 15, 2021 @ 7pm

- * Policy Committee June 22, 2021 @ 7pm
- * Programming Committee: June 28, 2021 @ 6:30pm

Camp Dates for 2021:

- * Virtual Camp: July 25th to 30th, 2021
- * Camp Kirby: August 15th to 21st, 2021 (8/14 to 8/22 for volunteers)

Next Board Meetings:

July 6, 2021 at 6:30pm

August 3, 2021 at 6:30pm

Location: <https://us02web.zoom.us/j/4522050347>

End time: 8:02 pm