

## **Camp Quest NorthWest meeting minutes**

**Teleconference Meeting** – <https://us02web.zoom.us/j/4522050347>

**Monday, May 17, 2021, 6:30pm**

Board Members in attendance:

President – Michael Warbington

Vice President – Bridget Lombardo

Treasurer – Kathy Amadio

Secretary – Jami Gramore

Members at Large – Meg Vimes, Andrea Kunkle, Ben Fry, Paul Mopps

Others in Attendance: Megan Jackson, Josh Oberg, Astryd Lyrix-Astyriel, Theo James, Kate Turner, Gino Prodan

### **Meeting Minutes:**

**Start time:** 7:00 pm

### **Approving 4/27/2021 meeting minutes:**

\* **Consent Agenda** for 4/27/2021 meeting was approved without objections.

### **New Video Meeting Platform:**

\* Tried out CQ National's Zoom account for today's Board meeting. Encountered a few technical issues. No chat window, couldn't disable the waiting room. Will need to work out the tech details before camp.

### **Treasurer's Report:**

\* Kathy emailed the Budget Summary and the Balance Sheet to the Board.

\* 2020 Form 990EZ has been filed.

\* ACTIVE account was prefunded for \$12K to accommodate refunds. May need to add more based on Aug capacity decisions.

\* Refunded \$3,810 from July (7 registrations); Potential to refund \$4,110 more based on Aug capacity decisions.

\* Refunded \$6,860 from Aug (12 registrations)

### **Registration Update:**

\* Kathy has refunded all the requests for refunds.

\* For July:

\* 7 requested refunds

\* 3 asked to be on Aug waitlist

\* 10 - no response.

\* For August:

\* 12 requested refunds

\* Now have 42 registered campers

\* Kathy wants to see how the staffing looks before moving the July folks to the waitlist for August as she'd rather just register them.

\* The Board discussed how to handle registration and waitlist. Will bring camper registration up to 55. Should wait until we have more staff before we go beyond 55.

### **Merch:**

\* Kathy: We need to ask families about T-shirt, hoodies, and patches. May need to update sizes from last year.

\* Mike has ideas for artwork. Will be similar to last year's.

\* Mike: Need at least a month and a half for the order to be processed.

### **Grants Update:**

\* Ben: Committee hasn't met. No updates.

### **Staffing Update:**

\* Meg: We have 23 volunteers in the pipeline. 12 are approved so far.

\* Email Meg if you want to help do staff interviews.

\* Meg would like to know: Where are we for virtual camp? What needs to happen staffing-wise?

### Vote:

\* Meg V made a motion, seconded by Mike, to formally nominate Andrea Kunkle as camp director for the August session. The motion passed unanimously. Andrea accepted.

\* Participants talked about additional places to try recruiting volunteers.

### **Policy Update:**

\* Meg: We've been reviewing Camp Kirby's communicable disease and COVID safety plan. It's in the 2021 COVID-19 folder.

\*Mike: One question about the LT cabin situation and how we want to handle that. Should we use Bluebird Lodge as sleeping quarters? Should LTs be a cohort, or mixed with younger campers to lead and be mentors? Mike was thinking about asking LTs individually which path they want to take. The Board discussed different ways to go about this. Can ask for preferences in a camper survey, and point out that placement in a cohort/cabin is not guaranteed.

\* Theo: I don't think LTs being in a cohort by themselves eliminates the possibilities for leadership.

\* Mike: Thoughts on using Bluebird to increase camp capacity: Typically we use BB as an indoor programming space and for the quartermaster to organize/store camp materials. Taito is typically used as indoor lounge space for staff. Mike would like to use Taito as quartermaster storage space, which would free up BB for sleeping quarters and adding another cohort. The group discussed this change.

\* Ben: If we did this, where would the staff decompressing zone be? Mike: Set up tents and tables outside.

\* Kathy: We're trying to alter camp to accommodate COVID safety precautions, but then we're trying to increase the camper limit. Generally increasing the number of people at camp that much could get overwhelming/unsafe.

\* Megan J: Really large number of campers was overwhelming to the staff in the past. A lot depends on staff.

\* Ben: Adding another cohort complicates bathroom time, too.

## **Programming Update:**

\* Josh: Met on the 12<sup>th</sup>. Josh, Mike, Jami, Kerri.

\* In the 2021 Programming folder, Mike created a schedule matrix. Designed for 5 cohorts. Longer morning sessions.

\* Will schedule another meeting for the virtual camp planning. Need volunteers asap. Shooting for about 10 volunteers. 3 daily sessions with at least 2 people per session, and someone dedicated to tech.

\* Meg will get in touch with Josh about the details.

\* Dates for Virtual: Week of July 11 - 16.

\* Still need a budget for virtual before we can officially approve camp. Mike: Need to gauge interest. Aim for a camper cap of around 30, but we need to know how many staff will be there. Also, Star Talk.

\* Merch for virtual? Not enough time for shirts, but could do stickers or patches.

\* Budget of about \$950. About \$200 loss.

### Vote:

\* Mike made a motion, seconded by Meg, to approve a budget of \$950 for virtual camp. The motion passed unanimously.

## **Closed Session:**

\* The Board went into closed session for the last part of the meeting.

## **Important Upcoming Dates:**

\* Staffing Committee: May 25, 2021 @ 7pm

\* Policy Committee: May 24, 2021 @ 7pm

\* Programming Committee: June 9, 2021 @ 6:30pm

## **Camp Dates for 2021:**

\* Virtual Camp: July 11<sup>th</sup> to 16<sup>th</sup>, 2021

\* Camp Kirby: August 15<sup>th</sup> to 21<sup>st</sup>, 2021 (8/14 to 8/22 for volunteers)

## **Next Board Meeting:**

**June 14, 2021 at 6:30pm**

**Location: Online**

**End time: 8:56 pm**